

VILLAGE OF SCOTIA NEW YORK

BUILDING PERMIT APPLICATION

This Box For Official Use Only

Date Rec'd	Date perm Issued	Building Inspector	Permit Fee	Date Fee Paid & Rec'd By:	PERMIT #

TAX MAP I.D. No. _____ ZONE: _____

CLERK NOTES: Original to Building Inspector, Copy to Applicant if desired

BLDG INSPECTOR NOTES: Copy to Assessor by Building Inspector

*FOR PROPERTY LOCATED AT: _____ Scotia, N.Y.

*APPLICANT (circle one: Owner, Architect, Engineer, Contractor)(PRINT LEGIBLY)

Name _____ Phones: Home _____
 Address _____ Business _____
 _____ Cell _____

*OWNER: Name _____ Phones: Home _____
 Address _____ Business _____
 _____ Cell _____

*CURRENT EXISTING USE(S) OF THE PROPERTY (CHECK all that apply & complete column below)

USES →	Residential	Business	Industrial	Vacant	Other
Number of units					
Describe Business, Industrial or Other uses	XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX			XXXXXX XXXXXX XXXXXX	
NYS Code Occupancy Classification(s):					

*THIS APPLICATION IS FOR: _____ New Building; _____ Addition; _____ Alteration; _____ Other

*Describe the work (i.e. Use/type of building, NYS Code Occupancy Classification, etc): _____

*Construction Cost \$ _____ (Round to nearest \$100)

*Number of stories: _____ (STORY: That portion of a building included between the surface of any floor and the bottom of any floor, ceiling or roof next above it, and any crawlspace, basement or cellar that has a floor, ceiling or roof above it that is more than five (5) feet above the level from which the building height is measured. Unheated and uninhabitable attics shall not be considered a story.)

*Height to top most part of building or structure from front finished grade: _____ feet

*Is Plumbing work involved? _____ YES _____ NO (If YES, a Plumbing Permit is required)

*Is a new or altered sign involved? _____ YES _____ NO (If YES, a Sign Permit is required)

*Applicant must supply:

- 3 Site/Plot Plans (see instructions available), showing the size & location of existing and proposed property features.
- 3 sets of construction documents (drawings and/or specs)
- Other plans or additional information required by the Building Inspector or reviewing Board must also be supplied and will become part of this application.
- Where applicable, attach a statement of Special Inspections prepared in accordance with the Uniform Code and Check Here _____

By signing below, I Certify that all work authorized by a Building Permit will be in conformance with the New York State Uniform Fire Prevention And Building Code and the Energy Conservation Construction Code of NYS and the Code of The Village Of Scotia New York. Also, I will not occupy or use the building or structure or pool prior to the issuance of a Certificate of Occupancy or Compliance. I will comply with the directives as shown on the Building Permit. I am aware that building permits expire after one year and a renewal fee must be paid at such times as shown on the Building Permit and Building Permit Renewal Record until a Final Certificate of Occupancy or Compliance is issued. One set of Building Department approved plans will be kept on the construction site for use by Inspectors.

Property owners signature (Required)		Date:
Applicants signature (Required)		Date: