

**VILLAGE OF SCOTIA**  
**Community Events Sign Board**  
**Application Form**

Name of Organization/Person: \_\_\_\_\_

Address of Organization/Person: \_\_\_\_\_

Name of Person Making  
Application/Title: \_\_\_\_\_

Phone # of Person Making  
Application/or Contact: \_\_\_\_\_

Date Request Received: \_\_\_\_\_

Date of Announcement:            From Monday:\_\_\_\_\_ To Sunday:\_\_\_\_\_

SIGN RESERVATIONS ARE ON A FIRST COME/FIRST SERVED BASIS

Announcement To Be Displayed (Exact Wording) - PLEASE PRINT :  
(Approximately 18 letters per line)

Line #1\_\_\_\_\_

Line #2\_\_\_\_\_

Line #3\_\_\_\_\_

Line #4\_\_\_\_\_

Line #5\_\_\_\_\_

Sign Side Requested: Library/\_\_\_\_ Bridge/\_\_\_\_ (Both If Available/\_\_\_\_)

Return Completed Applications To: Village Clerk's Office, 4 N. Ten Broeck  
St. Scotia, NY 12302 between 9:00 a.m. and 4:00 p.m. Monday through  
Friday - Phone Number (518) 374-1071 FAX (518)374-0542

All sign use is subject to the approval of the Village Clerk.

Approved: Yes/\_\_\_\_\_ No/\_\_\_\_\_