

Mayor Kastberg called the meeting to order at 7:03 p.m.

PRESENT: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

**PRIVILEGE OF THE FLOOR**

*Mayor Kastberg opened the privilege of the floor at 7:03 p.m.*

No one wished to speak.

*Mayor Kastberg closed the privilege of the floor at 7:04 p.m.*

**BOARD OF PARK COMMISSIONERS LOCAL LAW**

**MOVED** by Trustee Kohout, seconded by Trustee Rizzo to introduce Proposed Local Law 2009-I regarding the composition of the Board of Park Commissioners and to set the public hearing for the next regular meeting of the Board of Trustees, November 18th at 7:00p.m.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**ONE-WAY TRAFFIC ON MERILINE AVENUE LOCAL LAW**

**MOVED** by Trustee Neals, seconded by Trustee Rizzo to introduce Proposed Local Law 2009-J regarding One-Way Traffic on Meriline Avenue certain hours and to set the public hearing for the next regular meeting of the Board of Trustees, November 18<sup>th</sup> at 7:00p.m.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**NEW YORK STATE UNIFORM FIRE PREVENTION AND BUILDING CODE LOCAL LAW**

**MOVED** by Trustee Kohout, seconded by Trustee Gifford to introduce Proposed Local Law 2009-K regarding the New York State Uniform Fire Prevention and Building Code and to set the public hearing for the next regular meeting of the Board of Trustees, November 18<sup>th</sup> at 7:00p.m.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**REVISED PLANNING AND ZONING BOARD TRAINING POLICY**

**MOVED** by Trustee Rizzo, seconded by Trustee Neals that

Whereas, in 2007 the Board of Trustees adopting a Training Policy pursuant to NYS law for Planning Board and Zoning Board of Appeals members, and

Whereas, the Board of Trustees continues to find the training of the Board members of importance, and

Whereas, the Board of Trustees finds that new members should have an orientation and that the Board of Trustees should be able to remove members for failure to comply with the training requirements, now therefore,

Be it Resolved that the Board of Trustees adopts a revised Planning and Zoning Training Policy dated October 14, 2009.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

October 14, 2009

**PLANNING BOARD AND ZONING BOARD OF APPEALS TRAINING AND REMOVAL LOCAL LAW**

**MOVED** by Trustee Neals, seconded by Trustee Rizzo to introduce Proposed Local Law 2009-L regarding the Training and Removal of Planning Board and Zoning Board of Appeals members and to set the public hearing for the next regular meeting of the Board of Trustees, November 18, 2009 at 7:00p.m.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**PARKLAND FUNDS**

**MOVED** by Trustee Kohout, seconded by Trustee Gifford that

Whereas, the Board of Trustees adopted Guidelines for Utilization of Village of Scotia Park Funds, and

Whereas, working with said Guidelines since 2005, the Board of Trustees finds it appropriate to place more significance on Park Board recommendations, now therefore,

Be it Resolved that the Board of Trustees adopts the revised Guidelines for Utilization of Village of Scotia Park Funds dated October 14, 2009

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**VOLUNTEER FIREFIGHTER APPOINTMENT**

**MOVED** by Trustee Gifford, seconded by Trustee Kohout that

Whereas the Fire Department has recommended Jeffrey Francisco be appointed as a volunteer firefighter for the Village of Scotia Fire Department, now therefore,

Be it Resolved that the Board of Trustees approves the appointment of Jeffrey Francisco as a volunteer firefighter for the Village of Scotia Fire Department.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**TAX REFUND – 210 RIVERSIDE AVENUE**

**MOVED** by Trustee Neals, seconded by Trustee Rizzo that

Whereas, Wallace Croote, owner of 210 Riverside Avenue filed an application for a refund of 2009 Village property taxes with Schenectady County Real Property Tax Service Agency and Whereas, the refund is claimed based on a clerical error for failure to apply the Veteran's Exemption, and

Whereas, the County has verified the error and recommends the Village issue a refund in the amount of \$261.60, now therefore,

Be it Resolved that the Board of Trustees approves the correction and refund of \$261.60 to Wallace Croote for 210 Riverside Avenue, SBL 38.43-2-48.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**HALLOWEEN CELEBRATION**

The Mayor announced that Halloween will be celebrated within the Village of Scotia from 4:00p.m. to 8:00p.m. on Saturday, October 31, 2009.

October 14, 2009

### **MAYOR'S COMMENTS TO THE BOARD**

The Mayor has been asked to speak at a Rotary luncheon on Tuesday, October 20<sup>th</sup> to discuss different projects going on in the Village. The Scotia Post Office is still on the list for possible consolidation. There will be a public hearing regarding this matter on November 4<sup>th</sup> or November 5<sup>th</sup>. The meeting will be announced in the newspaper and on the Village website. Attended Scotia Fire Department Open House on October 8<sup>th</sup>; event was successful.

### **CORRESPONDENCE/LIAISON AND SPECIAL COMMITTEE REPORTS**

**Trustee Neals** – Village has received grant funding for the purchase of 9 new vests; the funding provides for 100% of the cost with no match by the Village. Mike Schemerhorn will be attending a D.A.R.E. conference. The license plate reader on the patrol car was defective and had to be replaced.

**Trustee Gifford** – Planning Board held a training session. Fire Department distributed fund drive envelopes. Attended Senior Center meeting.

**Trustee Kohout** – No Zoning Board meeting was held. Attended Code Committee meeting; Trustee Gifford and Chief Keller are working on a rental certificate program. Committee also discussing snow removal by property owners. Attended Park Board meeting; approved wedding to be held in park next summer and a Union College Ultimate Frisbee Competition which will be held in late October.

**Trustee Rizzo** – Attended Special Event Committee meeting; continuing work on Holiday on the Avenue which will be held on Sunday, December 13<sup>th</sup>.

### **DEPARTMENTAL REPORTS**

**MOVED** by Trustee Rizzo, seconded by Trustee Kohout that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

### **AUDIT OF CLAIMS**

**MOVED** by Trustee Neals, seconded by Trustee Gifford that be it resolved that all claims against the Village dated October 14, 2009, be allowed and ordered paid in full in the amounts claimed. Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

### **MINUTES OF THE SPECIAL MEETING HELD SEPTEMBER 1, 2009**

**MOVED** by Trustee Gifford, seconded by Trustee Kohout that the minutes of the September 1, 2009 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

### **MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 9, 2009**

**MOVED** by Trustee Kohout, seconded by Trustee Gifford that the minutes of the September 9, 2009 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

October 14, 2009

**MINUTES OF THE SPECIAL MEETING HELD SEPTEMBER 15, 2009**

**MOVED** by Trustee Kohout, seconded by Trustee Gifford that the minutes of the September 15, 2009 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**MOVED** by Mayor Kastberg, seconded by Trustee Neals to enter into executive session to discuss a contractual matter.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

Mayor Kastberg reconvened the board at 7:45p.m. with no action.

**ADJOURNMENT**

**MOVED** by Mayor Kastberg, seconded by Trustee Rizzo to adjourn the meeting at 7:46 p.m.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees