

At the regular meeting of the Village Board of Trustees
held December 9, 2009

Mayor Kastberg called the meeting to order at 6:00 p.m.

PRESENT: Trustees Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Mayor Kastberg appointed Joe Rizzo as Deputy Mayor.

MOVED by Trustee Neals, seconded Trustee Gifford that *Brian Mercy* be and he is appointed as Acting Village Justice for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Neals, seconded by Trustee Rizzo that *Audrey Osterlitz* be and she is hereby appointed as Clerk to the Village Justice for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Kohout, seconded by Trustee Neals that *Daniel Adams* be and he is hereby appointed to serve as Building Inspector for a term of one year to serve as such at a salary adjusted by the Board of Trustees.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Rizzo, seconded by Trustee Kohout that *Maria Schmitz* be and she is hereby appointed as the Board Stenographer for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

Mayor Kris Kastberg appointed *Michelle Norris* as the Village Historian for a term of one year to serve as such without compensation.

MOVED by Trustee Gifford, seconded by Trustee Neals that *Deanna Hitchcock* be and she is hereby appointed as member of the Planning Board - Alternate for a term of one year to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Gifford, seconded by Trustee Kohout that *James Basil* be and he is hereby appointed as Chairman of the Planning Board for the term of one year to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

December 9, 2009

MOVED by Trustee Gifford, seconded by Trustee Neals that *Nicole Salamone* be and she is hereby appointed as Clerk to the Planning Board for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Rizzo, seconded by Trustee Gifford that *Bradley Coryer* be and he is hereby appointed as a member of the Zoning Board of Appeals - Alternate for a term of two years to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Kohout, seconded by Trustee Neals that *Catherine Busher* be and she is hereby appointed Clerk to the Zoning Board of Appeals for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Mayor Kastberg, seconded by Trustee Gifford that *Catherine Gatta* be and she is hereby appointed as a member of the Board of Park Commissioners representing Freedom Park for a term of one year to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Mayor Kastberg, seconded by Trustee Neals that *Carol Carpenter* be and she is hereby appointed as a member to the Board of Park Commissioners for a term of four years to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Kohout, seconded by Trustee Gifford that *Teresa Norton* be and she is hereby appointed as Clerk to the Board of Park Commissioners for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Neals, seconded by Trustee Kohout to table the appointment of the one year term left vacant on the Traffic Safety Committee.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

December 9, 2009

MOVED by Mayor Kastberg, seconded by Trustee Neals that *John Pytlovany* be and he is hereby appointed to serve as Chairman of the Traffic Safety Committee for a term of one year to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Mayor Kastberg, seconded by Trustee Rizzo that *Tom Cushing* be and he is hereby appointed to serve as member of the Traffic Safety Committee – DPW for a term of one year to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Mayor Kastberg, seconded by Trustee Gifford that *Charles Keller* be and he is hereby appointed to serve as member of the Traffic Safety Committee - Fire for a term of one year to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Mayor Kastberg, seconded by Trustee Rizzo that *Catherine Busher* be and she is hereby appointed to serve as Clerk to the Traffic Safety Committee for a term of one year to serve as such at a salary as adjusted by the Board of Trustees.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Gifford, seconded by Trustee Kohout that *Gordon LeVeille* be and he is hereby appointed to serve as a member of the Examining Board of Plumbers for a term of two years to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

Mayor Kris Kastberg hereby appoints *Wallace Campbell* to serve as a member of the Housing Authority Committee for a term of five years to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

Mayor Kastberg named the following Trustees to serve on the following committees:

Budget Committee

Entire Board

Negotiations & Employee Relations

Mayor Kastberg and Trustee Neals

Office Space & Management

Mayor Kastberg

Finance Committee

Trustee Gifford & Trustee Neals

December 9, 2009

Mayor Kastberg named the following Trustees to serve as liaison officer to work with the Board or Commission set forth:

Buildings & Grounds	<i>Mayor Kastberg</i>
Public Works	<i>Trustee Kohout</i>
Police	<i>Trustee Neals</i>
Fire	<i>Trustee Gifford</i>
City of Schenectady	<i>Mayor Kastberg</i>
County of Schenectady	<i>Trustee Rizzo</i>
Park Board	<i>Trustee Kohout</i>
Town Board	<i>Trustee Neals</i>
Zoning Board of Appeals	<i>Trustee Kohout</i>
Planning Board	<i>Trustee Gifford</i>
Village Business District	<i>Mayor Kastberg</i>
County Watershed Rules & Regulations	<i>Trustee Rizzo</i>
Traffic Safety Committee	<i>Trustee Rizzo</i>
Scotia Glenville DARE	<i>Trustee Neals</i>
Special Events Committee	<i>Trustee Rizzo</i>
Senior Center	<i>Trustee Gifford</i>
Clerk/Treasurer	<i>Trustee Rizzo</i>

MOVED by Trustee Neals, seconded by Trustee Gifford to ratify the above mayoral appointments of liaisons.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Neals, seconded by Trustee Kohout that the Public Official Bonds are and they hereby are established to be in the following amounts for the designated officers:

Village Clerk-Treasurer	\$1,000,000.00
Deputy Village Clerk-Treasurer	100,000.00
Deputy Village Clerk	100,000.00
Deputy Village Treasurer	100,000.00
Clerk to the Village Justice	100,000.00
Village Justice	100,000.00
Acting Village Justice	100,000.00

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Rizzo, seconded by Trustee Kohout that the *Daily Gazette* is and it hereby is named as the official newspaper of the Village of Scotia beginning this date.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Neals seconded by Trustee Gifford that the *First National Bank of Scotia, the Bank of America, and the Key Bank* be and they hereby are designated as the official depositories of the Village of Scotia for moneys received by the Clerk-Treasurer and other Village Officials for the official year beginning this date.

December 9, 2009

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Neals, seconded by Trustee Gifford that Maria Schmitz, Clerk-Treasurer, is directed to pay principal and interest on all bonds and other obligations of the Village of Scotia as they become due and payable, including the Village's share of social security, health insurance, dental insurance, contracted lease and rental payments, utility and phone bills, and postage, freight and express charges.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Rizzo, seconded by Trustee Kohout that the Mayor, Attorney, and Trustees attend the Annual NYCOM Mayor's Conference, be and it hereby is authorized, that the Clerk-Treasurer attend the Annual NYCOM Fall Training School, be and it hereby is authorized, that the Superintendent of Public Works attend the Annual NYCOM Public Works Conference, be and it hereby is authorized, that the Fire Chief attend the Eastern Association of Fire Chief's Conference, be and it hereby is authorized, that the Police Chief attend the New York State Association of Chief's of Police Annual Conference be and it hereby is authorized, and that the attendance for all those previously mentioned is hereby authorized provided, however, that such attendance be confined to New York State unless otherwise specifically authorized by the Board of Trustees, and that all legal expenses in connection with such attendance be a claim against the Village.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Mayor Kastberg, seconded by Trustee Neals to nominate *Police Chief and Fire Chief* to serve as members on the Town of Glenville's Public Safety Board for a one-year term to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Trustee Neals, seconded by Trustee Kohout whereas the Board of Trustees has determined to pay a rate as set and adjusted by the IRS per mile as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

MOVED by Mayor Kastberg, seconded by Trustee Rizzo to appoint *Trustee Neals* as Marriage officer for a one-year term to serve as such without compensation.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

December 9, 2009

REVIEW PROCUREMENT POLICY AND READOPT WITH CHANGES.

MOVED by Trustee Neals, seconded by Trustee Gifford to review the Procurement Policy and readopt with changes.

Ayes: Trustees Neals, Gifford, Kohout, Rizzo, Mayor Kastberg

Nays: None

Abstentions: None

LIEUTENANT PROMOTION

MOVED by Trustee Gifford, seconded by Trustee Rizzo that

Whereas, interviews of interested candidates have been conducted for the position of Lieutenant in the Fire Department and recommendations have been made, now therefore,

Be it Resolved that Firefighter Michael Gieseler is promoted to the position of Lieutenant in the Village of Scotia Fire Department effective January 1, 2010.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

FIRE PROTECTION DISTRICT #4 CONTRACT

MOVED by Trustee Gifford, seconded by Trustee Neals that

Whereas, the Village desires to continue fire protection to Fire Protection District #4, and

Whereas, the Town will hold a public hearing on the contract on December 16th, now therefore,

Be it Resolved that the Board of Trustees authorizes the Mayor to sign a fire protection agreement with the Town of Glenville for Fire Protection District #4 for a 1 year term commencing January 1, 2010 in the amount of \$370,000.00 with language approved by the Mayor and Village Attorney.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

SALT SHED ENGINEERING

MOVED by Trustee Kohout, seconded by Trustee Rizzo to authorize the Mayor to sign a contract with McDonald Engineering for Engineering Services for the design of a new Salt Shed Building in an amount not to exceed \$8,500.00.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

ANNOUNCEMENT OF MONTHLY MEETINGS

The Mayor announced that beginning with the January Board of Trustees meeting, to be held on January 12th, the monthly meetings will be held on the second Tuesday of each month.

MAYOR'S COMMENTS TO THE BOARD

Holiday on the Avenue will be held on Sunday, December 13th from 4 -7p.m. An advertisement has been placed in the Daily Gazette and the Times Union for the position of Superintendent of Public Works; all resumes are due by December 18th. The Glenville Town Board has filled the vacancy on the board; position will be held by Gina Wierzbowski. Work on the riverbank erosion project has begun. At tonight's worksession meeting the Town Board will be discussing the radio frequency used by Scotia Police and the purchase of new radios for the Scotia Police Department.

December 9, 2009

CORRESPONDENCE/LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Neals – Sgt. Rush has been doing a fantastic job in the absence of Chief Pytlovany; the Chief will be returning to work on January 4th.

Trustee Gifford – Attended Planning Board worksession. Attending a class at the Fire Department this evening.

Trustee Kohout – Attended Park Board meeting. The water ski team will be attending the January meeting to apply for use of the riverbank to place their dock. This year they would like to have concrete anchors poured to hold the dock. There is a question as to whether this will be placed on Village property or Mark Lansing's property. The Mayor asked that the Park Board be sure that the placement of the anchors does not interfere with the handicapped access riverwalk. The Mayor spoke to a representative of the ski team who stated that they would like the concrete anchors poured by the contractor that is doing the work for the Village. The Mayor stated that the contractor can not do any work for the water ski team while working under a contract for the Village. The Park Board recommends to the Village Board of Trustees that a dog park be created at the Flint House property. Park Board is planning a winter carnival for February 20th or 21st; discussing several winter activities including an ice fishing derby.

Trustee Rizzo – Holiday on the Avenue will be held on Sunday, December 13th from 4-7p.m. Several Village businesses will be open; a card will be distributed and the card will be stamped at each business you visit; once the card is full participants will be entered into a drawing for a \$250 gift card. Santa Claus will be in the old optical building on Mohawk Avenue. Cub Scout lighting at the corner of Wallace Street was held on Saturday, December 5th; the event was very well attended.

DEPARTMENTAL REPORTS

MOVED by Trustee Rizzo, seconded by Trustee Gifford that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Neals, seconded by Gifford that be it resolved that all claims against the Village dated December 9, 2009, be allowed and ordered paid in full in the amounts claimed. Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

Trustee Gifford was excused from the meeting at 6:30p.m.

MINUTES OF THE SPECIAL MEETING HELD NOVEMBER 10, 2009

MOVED by Trustee Neals, seconded by Trustee Kohout that the minutes of the November 10, 2009 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

December 9, 2009

MINUTES OF THE REGULAR MEETING HELD NOVEMBER 18, 2009

MOVED by Trustee Kohout, seconded by Trustee Rizzo that the minutes of the November 18, 2009 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

15 MINUTE PARKING ON MERILINE AVENUE LOCAL LAW

a. Public Hearing

Mayor Kastberg opened public hearing at 6:38 p.m.

No one wished to speak.

Mayor Kastberg closed public hearing at 6:39 p.m.

b. Action

MOVED by Trustee Neals, seconded by Trustee Rizzo that

Whereas, a public hearing was held, this night, December 9, 2009 on proposed Local Law 2009-M regarding 15 Minute parking on portions of Meriline Avenue certain hours, now therefore be it resolved that the Board of Trustees adopts proposed Local law 2009-M.

Ayes: Trustee Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

PRIVILEGE OF THE FLOOR

Mayor Kastberg opened the privilege of the floor at 6:39 p.m.

No one wished to speak.

Mayor Kastberg closed the privilege of the floor at 6:40 p.m.

NEW BUSINESS

No new business.

ADJOURNMENT

MOVED by Trustee Rizzo, seconded by Trustee Neals to adjourn the meeting at 6:41 p.m.

Ayes: Trustee Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees