

Mayor Kastberg called the meeting to order at 7:00 p.m.

PRESENT: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

**PRIVILEGE OF THE FLOOR**

*Mayor Kastberg opened the privilege of the floor at 7:01 p.m.*

No one wished to speak.

*Mayor Kastberg closed the privilege of the floor at 7:02 p.m.*

**MAIN PUMP STATION GENERATOR CHANGE ORDER**

**MOVED** by Trustee Neals, seconded by Trustee Rizzo that

Whereas, the Village has previously authorized a contract for a new Main Pump Station Generator, and

Whereas, it has been discovered that the existing louvers in the building do not meet exhaust air requirements of the new generator and that the motor for the existing intake air louvers is not working properly, now therefore

Be it resolved that the Board of Trustees authorized a change order for the new pump station generator to meet air requirements in the amount of \$14,359.20 as more fully described in a letter from McDonald Engineering dated November 6, 2008 with the funding to come from the sewer fund balance.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**RAILROAD TRUNK SEWER REHABILITATION**

**MOVED** by Trustee Neals, seconded by Trustee Rizzo that

Whereas, the Board of Trustees has considered the rehabilitation of the railroad trunk sewer from Washington Avenue to Halcyon Street, and

Whereas, McDonald Engineering has developed a revised scope of work and cost estimate after reviewing the DVD and inspection logs previously prepared by Lash Contracting, now therefore

Be it resolved that McDonald Engineering is authorized to prepare bid specifications and go out to bid for the Railroad Trunk Sewer Rehabilitation with the funding to come from the sewer fund balance.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**SURPLUS EQUIPMENT**

**WHEREAS** it has been determined the eleven items including a

- Jacobson lawnmower
- JD Tractor
- Olathe Sweeper
- Ford Crown Victoria
- Ford truck w/plow
- Toro Groundmaster
- Toro Wheelhorse
- Ford dumptruck w/plow
- Ford salt truck

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- Aircompressor
- Miscellaneous small equipment

as more fully described in a memo from the Superintendent of Public Works dated December 4, 2008 are no longer needed and are surplus, now therefore,

Be it resolved the above equipment as described in a memo from the Superintendent of Public Works dated December 4, 2008 is hereby no longer needed by the Village and is designated surplus, and

Be it further resolved that the Superintendent of Public Works is authorized to sell by sealed bids or dispose of by other lawful means said equipment.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

#### **FIRE PROTECTION DISTRICT #4 CONTRACT**

**MOVED** by Trustee Neals, seconded by Trustee Gifford that

Whereas, the Village desires to continue fire protection to Fire Protection District #4, and

Whereas, the Town will hold a public hearing on the contract on December 17<sup>th</sup>, now therefore,

Be it resolved that the Board of Trustees authorizes the Mayor to sign a fire protection agreement with the Town of Glenville for Fire Protection District #4 for a one year term commencing January 1, 2009 in the amount of \$339,000.00 with language approved by the Mayor and Village Attorney.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

#### **AGREEMENT WITH COMPUTEL CONSULTANTS**

**MOVED** by Trustee Neals, seconded by Trustee Rizzo to

Authorize the Mayor to enter into an agreement with Computel Consultants for a Utility Billing Analysis at a fee of 50% of any recovered refunds or credits and to sign other required information forms.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

#### **MAYOR'S COMMENTS TO THE BOARD**

Attended a meeting at the County to discuss central dispatch. Contacted by Town Manager regarding discussing a more permanent solution to Fire District #4 and also to discuss the Shared Municipal Incentive Grant to consolidate or collaborate services. The Mayor did state that the Village Board of Trustees has no interest in consolidating police services. The owner of 302 Mohawk Avenue appeared in court; paid \$1,000 fine and filed for an appeal. The Village cannot pursue the issue as long as the appeal is outstanding. Mayor has placed two bulletins from NYCOM in the Trustee library. Court has received a grant for the electrical wiring of the bench and office equipment for the court clerk.

#### **CORRESPONDENCE/LIAISON AND SPECIAL COMMITTEE REPORTS**

**Trustee Neals** – The new patrol car came in today; waiting on the check from insurance for the accident. Suggested purchasing a generator with a larger gas tank for when the traffic lights are not working.

**Trustee Gifford** – Attended Planning Board meeting. Bob Powell introduced the board and the new chairman, Jim Basil. Attended Scotia Fire Department meeting.

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**Trustee Kohout** – Park Board did not have December meeting; will be attending first meeting on January 7<sup>th</sup>. Zoning Board did not meet.

**Trustee Rizzo** – Holiday on the Avenue had to be cancelled for the first time in 13 years due to weather. Attended Cub Scout Lighting on the corner of Wallace St. and Rt. 50 on December 6<sup>th</sup>. Will be meeting with Schenectady County regarding property tax exemption for the pump house on Vley Road on December 16<sup>th</sup>.

#### **DEPARTMENTAL REPORTS**

**MOVED** by Trustee Neals, seconded by Trustee Rizzo that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

#### **SUMMARY OF BUDGET TRANSFERS FOR NOVEMBER**

The Clerk-Treasurer provided the board with a summary of all budget transfers for the month of November.

#### **AUDIT OF CLAIMS**

**MOVED** by Trustee Neals, seconded by Trustee Gifford that be it resolved that all claims against the Village dated December 10, 2008, be allowed and ordered paid in full in the amounts claimed. Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein. The Clerk/Treasurer is also authorized to pay the invoice for the new patrol car outside of the audit of claims.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

#### **MINUTES OF THE REGULAR MEETING HELD NOVEMBER 12, 2008**

**MOVED** by Trustee Neals, seconded by Trustee Rizzo that the minutes of the November 12, 2008 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: Trustee Gifford & Kohout

#### **MINUTES OF THE ORGANIZATIONAL MEETING HELD DECEMBER 1, 2008**

**MOVED** by Trustee Gifford, seconded by Trustee Neals that the minutes of the December 1, 2008 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

#### **MINUTES OF THE SPECIAL MEETING HELD DECEMBER 2, 2008**

**MOVED** by Mayor Kastberg, seconded by Trustee Neals that the minutes of the December 2, 2008 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

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**NEW BUSINESS**

Regarding vendor permits, the Board of Trustees unanimously agreed to enforce the rule that all applications must be submitted at least 10 days prior to the event.

**MOVED** by Trustee Neals, seconded by Trustee Rizzo that

Whereas, there are twenty-five fire departments, seven police agencies, and three emergency medical service agencies serving Schenectady County; and

Whereas, the current decentralized dispatch system in Schenectady County includes five public service answering points located in the City of Schenectady, Glenville, Niskayuna and Rotterdam Police Departments and the State Police Facility in the town of Princetown; and

Whereas, the need for enhanced interagency cooperation and interoperability has increased within the emergency response systems; and

Whereas, the County of Schenectady and its municipalities secured a New York State Shared Municipal Services Incentive Grant to explore the feasibility of establishing a centralized dispatch system; and

Whereas, the feasibility study has been completed and recommends the centralizing of dispatch operations to improve public safety and increase effectiveness of response throughout Schenectady County; and

Whereas, the feasibility study states that centralizing dispatch operations is expected to benefit the residents and taxpayers of Schenectady County; and

Whereas, the County of Schenectady and its municipalities desire to implement the feasibility study recommendation to centralize dispatch operations;

Whereas, the New York State Department of State has issued a grant application entitled the Local Government Efficiency (LGE) Grant Program that may provide funding;

Now, Therefore, Be it Resolved that the Village of Scotia, New York is authorized to participate with the County of Schenectady and the other County municipalities in the implementation of the feasibility study recommendations; and participate in the submission of application(s) to the New York State Department of State Local Government Efficiency Grant Program for the purposes of implementing centralized dispatch operations in the County of Schenectady; and

Be it Further Resolved, that the Village of Scotia, New York, affirms its commitment to continue participating in contract development negotiations for the establishment of centralized dispatch in the County of Schenectady; and

Be it Further Resolved, that the Village of Scotia, New York shall dedicate the staff resources necessary to participate in and assist in the work development of the grant application(s).

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

**MOVED** by Trustee Neals, seconded by Trustee Rizzo to enter into executive session to discuss a litigation matter.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

Mayor Kastberg reconvened the board at 7:55 p.m. with no action.

**ADJOURNMENT**

**MOVED** by Mayor Kastberg, seconded by Trustee Rizzo to adjourn the meeting at 8:00 p.m.

Ayes: Trustee Gifford, Kohout, Neals, Rizzo and Mayor Kastberg

Noes: None

Abstentions: None

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Respectfully submitted,

Maria A. Schmitz  
Clerk to the Village Board of Trustees