

Mayor Kastberg called the meeting to order at 6:08 p.m.

PRESENT: Trustee Mathes, Rizzo, Tiberio and Mayor Kastberg

EXCUSED: Trustee Gifford

DISCUSSION OF 2017 INITIATIVES

The following is a complete list of Board of Trustees Initiatives for 2017:

- Rehab Bike Trail with Glenville*
- Develop a Municipal Facilities Plan*
- Identify Grant Funding For:
 - Burr Bridge*
 - VH Generator*
- Codify Business District Design Guidelines
- Permanently Address Court Audit Letter to Management
- Develop a Complete Streets Committee for Funding
- Develop an In-House Vacant Property Data Base
- Complete the Ambulance Transport/ ALS Agreement Study
- Plan and Fund a Multi-Department Equipment Storage Facility
- Develop a Collins Lake Invasive Plant Management Program
- Replace Park Equipment (Jake)
- Review Village Fee Schedule
- Develop a Program to Attract Businesses to our Business District
- Update Business District Design Guidelines and Master Plan to Form a Comprehensive Plan for the Business District
- Review Catch Basin Maintenance
- Develop a Municipal Dock Promotion Program

Projects rolled over from last year*

The board discussed how these initiatives will be implemented.

REVIEW OF DESIGN GUIDELINES

Mayor Kastberg provided the Board of Trustees with a copy of the Design Guidelines at the January work session and asked each member to review which parts of the guidelines should be adopted as code and which guidelines should be left to the discretion of the Planning Board. Trustee Tiberio and Trustee Gifford will work with the Planning Board on revising the guidelines to incorporate the changes suggested by the board.

DISCUSSION OF DOG PARK FEE

The current fees for the Dog Park are \$50 for a non-resident of the Village of Scotia and no fee for residents. A suggestion was made to the Mayor that Town of Glenville residents pay a reduced fee. Trustee Mathes and Trustee Rizzo will review this when they review the Village of Scotia Fee Schedule.

DISCUSSION OF BEACH PAVILION RENTALS

There are two pavilions located by the beach at Collins Park. The current process is that the pavilions may be reserved during the week and first come first serve on the weekends. Based on a recommendation by the Supervisor of Parks and Recreation, the Mayor suggested that there is no reservation policy and they are always on a first come first serve basis. Currently the enforcement of the reservation policy is difficult since it is not in a separate location of the park, such as the Lions Club Pavilion. With the addition of the splash pad in close proximity to the pavilions, parents may want to use them just to sit and watch their children; such as any other picnic tables in the park. Clerk Treasurer Schmitz stated that a total of \$275 was collected in beach pavilion rental fees for last fiscal year. Trustee Mathes and Trustee Tiberio stated that they do not want to see that revenue taken away without it offset by an increase in other fees in the park. Trustee Mathes suggested increasing the boat rental fees and also bringing food vendors into the park as a way to offset the lost revenue.

REVIEW OF BUDGET CALENDAR

The Mayor provided the following calendar for the 2017-2018 budget:

- February 24th – Departmental End of Year Projections Entered into KVS
- Week of February 24th – Departmental Budgets to Mayor
- March 7th & 8th – Departmental Budgets Presented to Trustees
- March 20th – Mayor's Budget Distributed to Trustees
- March 29th – Mayor's Budget Presented to Trustees
- April 12th – Public Hearing and possible Adoption of Budget

Additional dates may be scheduled for budget discussions by the Trustees.

INFORMATION PROCESSING SPECIALIST

MOVED by Trustee Tiberio, seconded by Trustee Mathes to appoint Barbara Becker to position of Information Processing Specialist in the Police Department effective February 6, 2017.

Ayes: Trustee Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

ADJOURNMENT

MOVED by Mayor Kastberg, seconded by Trustee Rizzo to adjourn the meeting at 6:56 p.m.

Ayes: Trustee Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

January 31, 2017

Maria A. Schmitz
Clerk to the Village Board of Trustees