

Mayor Kastberg called the meeting to order at 7:05 p.m.

PRESENT: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

**PRVILEGE OF THE FLOOR**

*Mayor Kastberg opened the privilege of the floor at 7:06p.m.*

No one wished to speak.

*Mayor Kastberg closed the privilege of the floor at 7:07p.m.*

**LOCAL 2017-A RELATING TO TRANSIENT MERCHANTS AND FOOD TRUCKS**

**a) Public Hearing**

*Mayor Kastberg opened the public hearing at 7:08p.m.*

No one wished to speak.

*Mayor Kastberg closed the public hearing at 7:09p.m*

**b) Action**

**MOVED** by Trustee Rizzo, seconded by Trustee Mathes that

Whereas, a public hearing was held, this night, May 10, 2017 on proposed Local Law 2017-A related to the Transient Merchant law in regard to Food Trucks, now therefore be it resolved that the Board of Trustees adopts proposed Local Law 2017-A.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**INTRODUCE LOCAL LAW 2017-B RELATING TO LANGUAGE OF WATER BILLING**

**MOVED** by Trustee Mathes, seconded by Trustee Rizzo to Introduce Proposed Local Law 2017-B to amend and clarify language related to water and sewer billing and to set the public hearing for the next regular meeting of the Board of Trustees, June 14, 2017 at 7:00p.m.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**CONTRACT FOR ENERGY CONSERVATION AT PUBLIC WORKS**

**MOVED** by Trustee Gifford, seconded by Trustee Mathes that

Whereas, National Grid offers an Energy Conservation Program in which a vendor installs certain energy efficiency measures, and

Whereas, the proposed agreement provides for the replacement of lamps (lighting fixtures) with new LED fixtures with the work to be done by Rise Engineering with a maximum cost to the Village of 7,824.34, and

Whereas, the Board of Trustees finds it in the interest of the Village to take such conservation measures, now therefore

Be it Resolved that the Board of Trustees authorizes the Mayor to sign the agreement with National Grid dated 4/12/17 for the replacement of lighting at the Department of Public Works in a lump sum amount not to exceed \$7,829.34.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**SHARED SERVICES AGREEMENT WITH NYSDOT**

**MOVED** by Trustee Tiberio, seconded by Trustee Rizzo to authorize the Mayor to sign the Shared Services Agreement with the NYS Department of Transportation dated May 15, 2017 for a term of four (4) years.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**APPROVAL OF VOLUNTEER FIREFIGHTER**

**MOVED** by Trustee Gifford, seconded by Trustee Rizzo that  
Whereas, the Village Fire Department has recommended that Sean Whitney be appointed as volunteer firefighter for the Village of Scotia Fire Department, now therefore,  
Be it Resolved that the Board of Trustees approves the appointment of Sean Whitney as volunteer firefighter for the Village of Scotia Fire Department.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**FIRE DEPARTMENT SURPLUS**

**MOVED** by Trustee Gifford, seconded by Trustee Tiberio that  
Whereas, the Fire Department has identified the following pieces of equipment as no longer needed and surplus:

- HP laser jet printer P1606 #VND3B07848
- Epson printer WF-7510 #MXSY048728
- HP Keyboard Model KB-0630 #CL84503419
- Dell computer DP/N M535K A02 JsD2
- (4) obsolete spot lights
- (1) Fire research light head off the 1983 Sutphen Ladder truck
- Dell computer
- Orio gas meter (obsolete)
- Outdated purification mask
- CO meter (obsolete)
- 5 bay two way radio battery charger (obsolete)
- (1) 30 minute 4500 PSI SCBA Cylinder

Be it Resolved that the Board of Trustees declares the fire department equipment as listed above as no longer needed and surplus and further authorizes the Fire Chief or his designee to sell or dispose of the items as authorized by law.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**WATER AND SEWER BILL RELEVY**

**MOVED** by Trustee Gifford, seconded by Trustee Mathes that  
Be it Resolved that the Board of Trustees hereby authorizes the Village Clerk-Treasurer to relevy the unpaid inside village water and sewer bills, as certified by the Village Clerk-Treasurer, onto the June 2017 Village property tax bills.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**PUBLIC WORKS BILL RELEVY**

**MOVED** by Trustee Rizzo, seconded by Trustee Tiberio that  
Be it Resolved that the Board of Trustees hereby authorizes the Village Clerk-Treasurer to relevy the unpaid Department of Public Works charges, as certified by the Village Clerk-Treasurer, onto the June 2017 Village property tax bills.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**WORKER'S COMPENSATION PLAN**

**MOVED** by Trustee Mathes, seconded by Trustee Tiberio to authorize the Mayor to enter into an agreement for the renewal of the PERMA Worker's Compensation Plan effective June 1, 2017 for the administration of the Village's Worker's Compensation Plan.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**HEALTH INSURANCE PLAN**

**MOVED** by Trustee Mathes, seconded by Trustee Tiberio to authorize the Mayor to enter into an agreement for the renewal of the MVP Health Plan for health insurance effective June 1, 2017.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**DENTAL INSURANCE AGREEMENT**

**MOVED** by Trustee Mathes, seconded by Trustee Tiberio to authorize the Mayor to enter into an agreement for the renewal of the MetLife Dental Plan effective June 1, 2017 for the administration of the Village's dental insurance program

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED OFFICIAL**

**MOVED** by Trustee Mathes, seconded by Trustee Rizzo that

Be it Resolved, that the Village of Scotia (40008) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Village Trustee Thomas Tiberio .61 day/month

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**SUMMER HOURS**

**MOVED** by Trustee Mathes, seconded by Trustee Tiberio that

Be it Resolved that summer hours, commencing July 5, 2017 and ending September 5, 2017 shall be as follows for the following positions or offices:

Department of Public Works Clerk – Monday through Friday 8:00a.m. to 3:00p.m.

Court Clerk- 9:00a.m. to 4:00p.m. except on Court days; to the finish of Court

Police Department Clerk – 9:00a.m. to 4:00p.m.

Clerk-Treasurer's Office – 9:00a.m. to 4:00p.m.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**CLOSURE OF N. TEN BROECK STREET**

**MOVED** by Trustee Gifford, seconded by Trustee Rizzo to authorize the closure of N. Ten Broeck Street between Mohawk Avenue and John Street on Wednesday, May 24, 2017 from 12:00p.m. until 6:00p.m. for the annual Chicken Barbecue of the Scotia Fire Department.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**VILLAGE EVENTS**

**MOVED** by Trustee Gifford, seconded by Trustee Rizzo to designate the following events as Village events for insurance purposes:

a) Memorial Day Parade – May 24, 2017

b) Crusin' on the Avenue – June 18, 2017

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**MAYOR'S COMMENTS TO THE BOARD**

The Village Wellness Fair, held May 5<sup>th</sup>, was very successful and well attended. PERMA, the Village's workers compensation carrier has awarded the Village of Scotia the 2016 Most Improved Experience Modification Factor Award; the production company was on site during the Wellness Far for filming. The Mayor thanked Deputy Clerk Newe Haile for all her efforts in putting together the event. Attended Charlie Palmer State Farm Agency's 60<sup>th</sup> Anniversary.



May 10, 2017

Ayes: Trustee Mathes, Tiberio and Mayor Kastberg

Noes: None

Abstentions: Trustee Gifford and Trustee Rizzo

#### **NEW BUSINESS**

Mayor Kastberg scheduled the end of Fiscal Year 16-17 Board of Trustees meeting to be held Wednesday, May 24<sup>th</sup> at 5:00p.m.

#### **MASS GATHERING PERMIT**

**MOVED** by Trustee Rizzo, seconded by Trustee Mathes that

Whereas, Mark Lansing owner of Jumpin Jack's Drive-in is sponsoring the annual Fourth of July Fireworks, and

Whereas, an application for a mass gathering permit for June 30, 2017 at Jumpin Jack's Drive-in has been submitted, now therefore,

Be it Resolved, that the Board of Trustees approves the mass gathering permit for June 30, 2017 submitted by Mark Lansing for Jumpin Jacks.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

#### **FLINT HOUSE VENDOR PERMIT**

**MOVED** by Trustee Gifford, seconded by Trustee Rizzo that

Whereas, on June 3, 2017 the Village Historian arranged a concert at the Flint House by the Musicians of Maalwyck and will have artisans at the event who may sell limited crafts, and

Whereas, this is a Village sponsored event, now therefore,

Be it Resolved that one vender permit may be obtained by the Village Historian for the event on June 3, 2017 at the Flint House and further that the permit fee is waived.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

#### **VILLAGE/TOWN JOINT MUNICIPAL SURVEY COMMITTEE**

**MOVED** by Mayor Kastberg, seconded by Trustee Mathes that

Whereas, the Board of Trustees approved the formation of a Village of Scotia/Town of Glenville Joint Municipal Survey Committee on April 12, 2017, and

Whereas, the Village would like to each add two additional citizens to the committee, now therefore

Be it Resolved, that the Board of Trustees approves an amendment to the composition of the Village of Scotia/Town of Glenville Joint Committee that was approved April 12, 2017 to add two additional Village citizens to be appointed by the Village Board of Trustees and two additional Town citizens to be appointed by the Town Board under the same terms and conditions.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

#### **ALCOHOL PERMIT**

**MOVED** by Mayor Kastberg, seconded by Trustee Mathes that

Whereas, a concert is planned to be held at the Flint House, and

Whereas, the Village Historian would like to have a beer and wine sampling during the event as have submitted an application for a permit to consume alcohol at the Flint House, now therefore

Be it Resolved that the Board of Trustees approve the application submitted under Chapter 95 of the Village Code to allow possession and consumption of alcohol at the Flint House property on June 3, 2017 between 4:30 p.m. and 7:30 p.m.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

May 10, 2017

**WASTEWATER SYSTEM IMPROVEMENTS SEQRA LEAD AGENCY STATUS**

*A resolution in connection with the Village of Scotia accepting Lead Agency Status pursuant to the State Environmental Quality Review Act (SEQRA) Regulations 6NYCRR Part 617*

**MOVED** by Mayor Kastberg, seconded by Trustee Gifford that

Whereas, the Village of Scotia has determined that a need exists and it is necessary to make improvements to various components of the existing wastewater system; and,

Whereas, the Village of Scotia is in the planning stages for said wastewater system improvement project, and

Whereas, the Village of Scotia is pursuing funding opportunities with various state and federal agencies for this wastewater system improvements project; and

Whereas, as part of the approval process, the Village of Scotia Board must comply with regulations required under the State Environmental Quality Review Act (SEQRA); and,

Now, on Motion of Mayor Kastberg, seconded by Trustee Gifford it is hereby

Resolved, that the Village Board of the Village of Scotia hereby accepts Lead Agency Status pursuant to SEQRA Regulations 6NYCRR Part 617 and authorizes John M. McDonald Engineering to complete the coordinated review of this project, and other matters related to SEQRA.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**WATER SYSTEM IMPROVEMENTS SEQRA LEAD AGENCY STATUS**

*A resolution in connection with the Village of Scotia Accepting Lead Agency Status Pursuant to the State Environmental Quality Review Act (SEQRA) Regulations 6NYCRR Part 167*

**MOVED** by Mayor Kastberg, seconded by Trustee Gifford that

Whereas, the Village of Scotia has determined that a need exists and it is necessary to make improvements to various components of the existing water system; and,

Whereas, the Village of Scotia is in the planning stages for said water system improvement project; and,

Whereas, the Village of Scotia is pursuing funding opportunities with various state and federal agencies for this water system improvements project; and,

Whereas, as part of the approval process, the Village of Scotia Village Board must comply with regulations required under that State Environmental Quality Review Act (SECRA); and,

Now, on Motion of Mayor Kastberg, seconded by Trustee Gifford, it is hereby

Resolved, that the Village Board of the Village of Scotia hereby accepts Lead Agency Status pursuant to SEQRA Regulations 6NYCRR Part 617 and authorizes John M. McDonald Engineering to complete the coordinated review of this project, and other matters related to SEQRA.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**ADJOURNMENT**

**MOVED** by Trustee Gifford, seconded by Trustee Tiberio to adjourn the meeting at 7:34p.m.

Ayes: Trustee Gifford, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees