

Mayor Kastberg called the meeting to order at 7:00 p.m.

PRESENT: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Mayor Kastberg recognized Frank Day for his 42 years of service to the Scotia Fire Department and presented him with a proclamation naming him a Patron of the Village of Scotia.

### **PRVILEGE OF THE FLOOR**

*Mayor Kastberg opened the privilege of the floor at 7:06p.m.*

No one wished to speak.

*Mayor Kastberg closed the privilege of the floor at 7:07p.m.*

### **APPROVAL OF VOLUNTEER FIREFIGHTERS**

**MOVED** by Trustee Gifford, seconded by Trustee Rizzo that

Whereas, the Village Fire Department has recommended that Joshua Cooney and Matthew Rees be appointed a volunteer firefighters for the Village of Scotia Fire Department, now therefore, Be it Resolved, that the Board of Trustees approves the appointment of Joshua Cooney and Matthew Rees as volunteer firefighters for the Village of Scotia Fire Department.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

### **WORPLACE VIOLENCE PREVENTION PLAN AND PROGRAM**

**MOVED** by Trustee Mathes, seconded by Trustee Rizzo to adopt a revised Workplace Violence Prevention Plan and Program dated November 9, 2017.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

### **MAYOR'S COMMENTS TO THE BOARD**

The Village has received grant funds from the NYS Department of Justice for the Bulletproof Vest Program. Senator James Tedisco toured the Village Municipal building including the Police Department and Fire Department on November 2<sup>nd</sup>. Schenectady County announced that the Village of Scotia will be receiving \$155,000 through the Municipal Park Improvement Program for improvements to Collins Park. Received a thank you letter from Village Tavern for allowing the road closure for their block party. Demolition of the Scotia Motel and construction of the Comfort Inn will begin next week. Work session will be held Monday, November 20<sup>th</sup> at the DPW garage located at 4 Zoar Court for a review of that department.

### **CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS**

**Trustee Mathes** – Attended the Joint Municipal Survey Committee meeting; the committee now has a mission statement in place and are working on initiatives for efficiencies. Met with Chief Almy to review materials from work session held on October 11<sup>th</sup>.

**Trustee Gifford** – Attended Fire Department meeting. Attended Vern's Barber Shop 60<sup>th</sup> Anniversary celebration. No planning board meeting held.

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**Trustee Tiberio** – Attended Zoning Board meeting; three variances were approved for the Cumberland Farms project, the project will now go back to the Planning Board for formal site plan approval.

**Trustee Rizzo** – No report.

#### **DEPARTMENTAL REPORTS**

**MOVED** by Trustee Tiberio, seconded by Trustee Rizzo that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

#### **AUDIT OF CLAIMS**

**MOVED** by Trustee Mathes, seconded by Trustee Rizzo that be it resolved that all claims against the Village dated November 8, 2017 be allowed and ordered paid in full in the amount of \$75,110.64 charged to the following funds:

A-General Fund \$ 65,656.78

F-Water Fund \$ 6,165.01

G-Sewer Fund \$ 3,288.85

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

#### **MINUTES OF THE SPECIAL MEETING HELD OCTOBER 11, 2017**

**MOVED** by Trustee Tiberio, seconded by Trustee Rizzo that the minutes of the October 11, 2017 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: Trustee Mathes

#### **MINUTES OF THE REGULAR MEETING HELD OCTOBER 11, 2017**

**MOVED** by Trustee Tiberio, seconded by Trustee Rizzo that the minutes of the October 11, 2017 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: Trustee Mathes

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**NEW BUSINESS**

**APPOINTMENT OF MINORITY BUSINESS OFFICER**

**MOVED** by Mayor Kastberg, seconded by Trustee Mathes to appoint Maria Schmitz the Minority Business Officer for the Village of Scotia

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

**ADJOURNMENT**

**MOVED** by Mayor Kastberg, seconded by Trustee Rizzo to adjourn the meeting at 7:15p.m.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees