

Mayor Kastberg called the meeting to order at 7:00 p.m.

PRESENT: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

PRVILEGE OF THE FLOOR

Mayor Kastberg opened the privilege of the floor at 7:00p.m.

Jeff Mazzone of 227 Alexander Avenue; Concerned with the painting of blue lines in the roadway and toward his home. After speaking to Superintendent Kohout prior to meeting, now understands that it is a utility marking called in for a dig by National Grid. Thanked the Village for clearing the sidewalk along Schemerhom after the last snow storm.

Mayor Kastberg closed the privilege of the floor at 7:05p.m.

SPECIAL USER PERMIT FOR CUMBERLAND FARMS LOCATED AT 222 MOHAWK AVENUE

a) Public Hearing

Mayor Kastberg opened the public hearing at 7:07p.m.

No one wished to speak

Mayor Kastberg opened the public hearing at 7:08p.m.

b) SEQRA

MOVED by Trustee Tiberio, seconded by Trustee Mathes that

Whereas, a Special Use Permit Application was submitted to the Board of Trustees for 222 Mohawk Avenue (currently operated as a Cumberland Farms) for a Gasoline Service Station, and an Environmental Assessment Form (EAF) has been completed and reviewed, and

Whereas, it is determined that the proposed Special Use Permit Application is an unlisted action, now therefore

Be it Resolved, that said Special Use Permit Application approval would not have a significant adverse impact on the environment.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

c) Action

MOVED by Trustee Tiberio, seconded by Trustee Rizzo that

Whereas, a Special Use Permit Application was submitted for 222 Mohawk Avenue for a Gasoline Service Station (for the current Cumberland Farms) under Section 250-25(B)7 of the Village Code, and

Whereas, the property has been operated as a Cumberland Farms convenience store with four (4) gas pumps for many years and the new expanded site plan continues to have four (4) gas pumps, and

Whereas, the Planning Board has approved the Site Plan for the project and recommended that the Special Use Permit be granted, and

Whereas, the Board of Trustees has considered the Village Code provisions in regard to the review of the Special Use Permit Application, now therefore,

Be it Resolved, that the Board of Trustees approves the Special Use Permit Application for 222 Mohawk Avenue for a Gasoline Service Station as submitted.

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Ayes: Trustee Mathes, Rizzo, Tiberio and Mayor Kastberg
Noes: Trustee Gifford
Abstentions: None

UNSAFE BUILDING FINDING FOR 20 SACANDAGA ROAD

MOVED by Trustee Gifford, seconded by Trustee Mathes that

Whereas, the Board of Trustees has received a report from the Building Inspector dated January 30, 2018 regarding 20 Sacandaga Road, Scotia, NY, last known owners Parris Rousselle and Julie Rousselle (mortgage held by JP Morgan Chase Bank), and

Whereas, the report finds the building on said property to be unsafe and recommends that the building should be repaired and Building Code violations be resolved and that upon failure to do so within 6 months, the building should be demolished and removed, and

Whereas, the building has been posted as unsafe and condemned by the Building Inspector and notices of violation have been sent to the owner and mortgage holder, and

Whereas, the report of the Building Inspector has been duly considered by the Board of Trustees and the building viewed by the Board of Trustees, now therefore,

Be it Resolved, that the Board of Trustees finds that the building located at 20 Sacandaga Road is unsafe and hereby orders that the building be brought into compliance with the building code and that such repair work must be commenced by March 12, 2018 and be completed by July 27, 2018 or the Village may use its authority to repair or demolish and remove the building and assess the expenses against the land as provided by law, and

Be it Further Resolved, that the Village Clerk is directed to send notice of such order to the property owner and lien holder as required by law, which notice shall include notice of a hearing to be held on March 6, 2018 at 6:00p.m. at Village Hall.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

SUMMER RECREATION PROGRAM AGREEMENT

MOVED by Trustee Mathes, seconded by Trustee Tiberio that

Whereas, the Village of Scotia operates a Summer Recreation Program at Collins Park, and

Whereas, the Village is desirous of entering into an inter-municipal agreement with the Town of Glenville to offer the summer recreation program to Town outside Village residents along with Village residents, now therefore,

Be it Resolved that the Board of Trustees hereby authorizes the Mayor to enter into an agreement with the Town of Glenville which provides the Village will offer the summer recreation program during the summer of 2018 to Town of Glenville residents and the Town will pay the Village \$1,000.00 for such service.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

STANDARD WORK DAY

MOVED by Trustee Mathes, seconded by Trustee Rizzo that

Be it Resolved that the Village of Scotia hereby establishes standard work day for the title below and will report the official to the New York State and Local Retirement System based on the record of activities:

Appointed Official:

<u>Title</u>	<u>Standard Work Day</u>	<u>Name</u>	<u>Record of Activities</u>
Acting Village Justice	6	Kathleen Toombs	5.22

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

WORKERS' COMPENSATION AND EMPLOYERS LIABILITY PROGRAM AGREEMENT

MOVED by Trustee Tiberio, seconded by Trustee Gifford to authorize the Mayor to sign an agreement with Public Employer Risk Management Association (PERMA) for a Workers' Compensation and Employers Liability Program.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

WQIP ROUND 13 MS4 COMPREHENSIVE MAPPING GRANT ENGINEERING PROPOSAL

MOVED by Trustee Gifford, seconded by Trustee Mathes to authorize the Mayor to sign an agreement with McDonald Engineering dated January 12, 2018 for engineering services for the Water Quality Improvement Program (WQIP) Round 13 MS4 Comprehensive Mapping Grant.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

VISION CARE PLAN

MOVED by Trustee Rizzo, seconded by Trustee Mathes to authorize the Mayor to enter into an agreement for the renewal of the vision care plan with EyeMed Vision Care effective June 1, 2018.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

REPEAT BUSINESS SYSTEMS AGREEMENT

MOVED by Trustee Rizzo, seconded by Trustee Mathes to authorize the Mayor to sign contract with Repeat Business Systems Managed Services for IT support.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

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LETTER OF INTENT WITH SMARTWATT ENERGY, INC.

MOVED by Trustee Rizzo, seconded by Trustee Mathes that

Whereas, the Village is interested in an Energy Savings Performance Contract under Article 9 of the Energy Law for street lights, and

Whereas, an Investment Grade Audit must first be conducted to determine the scope and details of the Energy Savings Performance Contract, and

Whereas, requests for qualifications have been requested and received and reviewed, now therefore

Be it Resolved, that the Board of Trustees approves the Letter of Intent with SmartWatt Energy, Inc. dated February 7, 2018.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

BRIDGENY FUNDING APPLICATION ENGINEERING PROPOSAL

MOVED by Trustee Gifford, seconded by Trustee Rizzo to authorize the Mayor to sign an agreement with McDonald Engineering dated January 12, 2018 for engineering services for the BridgeNY Funding Application in an amount not to exceed \$9,500.00.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

PLANNING BOARD APPOINTMENT

Mayor Kastberg appointed George Solotruck as a member of the Planning Board to fill the vacancy created by the resignation of Carl Herzog. The term will expire December of 2021.

ZONING BOARD OF APPEALS APPOINTMENT

MOVED by Mayor Kastberg, seconded by Trustee Rizzo to reappoint Susan Duchnycz as an Alternate Member of the Zoning Board of Appeals for a 2 year term ending December 2019.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

VOLUNTEER FIREFIGHTER APPOINTMENT

MOVED by Trustee Gifford, seconded by Trustee Rizzo that

Whereas, the Village Fire Department has recommended that John Rarick III be appointed as a volunteer firefighter for the Village of Scotia Fire Department, now therefore,

Be it Resolved, that the Board of Trustees approves the appointment of John Rarick III as volunteer firefighter for the Village of Scotia Fire Department.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

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DESIGN GUIDELINE UPDATE

MOVED by Trustee Tiberio, seconded by Trustee Mathes that

Whereas, the Design Guidelines for the Central Business District have not been updated since 2006, and

Whereas, Eric Buskirk, Planning Board Chairman and the Planning Board have worked to update the Design Guidelines as needed, and

Whereas, the Planning Board recommends that the Board of Trustees adopt the Design Guidelines as updated by the Planning Board as of January 4, 2018, and

Whereas, the updated Design Guidelines were distributed to the Board of Trustees and reviewed by the Board of Trustees at a work session with the Planning Board Chairman, now therefore,

Be it Resolved, that the Board of Trustees adopted the Design Guidelines for the Central Business District as recommended by the Planning Board on February 5, 2018 and that the updated guidelines shall also include the Design Guideline Review Policy.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

DESIGN GUIDELINE REVIEW POLICY

MOVED by Trustee Mathes, seconded by Trustee Rizzo that

Be it Resolved, that the Central Business District Design Guidelines shall be reviewed for revision upon the expiration of each term of the Planning Board Chair, or not less than every five years.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

MAYOR'S COMMENTS TO THE BOARD

Lou Buhmaster will be recognized at the March board meeting. Met with Attorney Marola and a Trustee of City View Church to renew the expired lease for the parking lot. Attorney Marola is preparing a draft of the renewal agreement. DEC will be holding an ice fishing day on Thursday, February 22nd from 8:00a.m. – 12:00p.m. on Collins Lake. Attended Memorial Day Parade Committee meeting; looking for volunteers to help with the event; Mayor will send out mass email to see if there is any interest. Scotia-Glenville Traveling Art Show on display in Village Hall. Discussed with Jim Martin the possibility of an Economic Development Committee for Village and Town; also discussed the possibility of combining the Village Zoning Board and Village Planning Board into a Village Zoning/Planning Board Commission.

CORRESPONDENCE, LIAISON AND SPECIAL COMMITTEE REPORTS

Trustee Mathes – Attended Village of Scotia/Town of Glenville Joint Municipal Survey Committee meeting; the committee is narrowing down discussions to specific topics; will present to both Village Board and Town of Glenville Board when topics have been selected and reviewed.

Trustee Gifford – Attended Fire Department meeting; Fire Department held an Ice Rescue Drill on Collins Lake. Attended Planning Board meeting; approved site plan for the Cumberland Farms project.

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Trustee Tiberio – Attended Zoning Board meeting; approved variance for Dairy Circus. Attended BID meeting; BID will be holding a mixer on May 3rd at the Turf Tavern.

Trustee Rizzo – Attended Freedom Park Foundation meeting; preparing budget and scheduling of groups. A clean-up day will be scheduled in the spring. Trustee Rizzo will bring schedules to the Waterford Visitor Center for interested boaters.

DEPARTMENTAL REPORTS

MOVED by Trustee Tiberio, seconded by Trustee Mathes that the Departmental reports be accepted as presented with thanks.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

AUDIT OF CLAIMS

MOVED by Trustee Mathes, seconded by Trustee Rizzo that be it resolved that all claims against the Village dated February 14, 2018 be allowed and ordered paid in full in the amount of \$255,871.54 charged to the following funds:

A-General Fund \$ 217,709.41

F-Water Fund \$ 16,900.61

G-Sewer Fund \$ 21,261.52

Further the Clerk/Treasurer is hereby authorized to draw checks in the claimants' favor and in the full amount listed and charge the same to the funds listed therein.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

MINUTES OF THE REGULAR MEETING HELD JANUARY 10, 2018

MOVED by Trustee Tiberio, seconded by Trustee Mathes that the minutes of the January 10, 2018 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Mathes, Tiberio and Mayor Kastberg

Noes: None

Abstentions: Trustee Rizzo

MINUTES OF THE SPECIAL MEETING HELD FEBRUARY 6, 2018

MOVED by Mayor Kastberg, seconded by Trustee Mathes that the minutes of the February 6, 2018 Village of Scotia, Board of Trustees meeting are hereby approved.

Ayes: Trustee Gifford, Mathes Tiberio, and Mayor Kastberg

Noes: None

Abstentions: Trustee Rizzo

NEW BUSINESS

VILLAGE OF SCOTIA HISTORIAN REPORT FOR 2017

Prepared by Beverly Clark; Village Historian

Flint House

This year I continued to have office hours at the Flint House approximately twice a month. Office hours are posted on the doors and on the village website.

There were two Open House events this year. At each I was joined by Michelle Norris and Jeannine Deyette who gave tours, and Barbara Bennett who provided a craft activity for kids. June 3rd featured a free concert under a tent by the Musicians of Ma'alwyck. During the afternoon there were tours of the house; an exhibit of the original 1830 hand pumper by the Fire Department; Deborah Angilletta was painting outdoors; and Dr. Steve Jones displayed and discussed artifacts that had been discovered in the front of the house during past archeological digs. The Electric City Roasters and the Wolf Hallow Brewing Company provided tastings and sold beverages. Make-your-own sundaes were donated by Stewart's. The concert of music from the 1800s was a fine finish to the event. Despite the windy weather there were over 200 people in attendance.

On October 14 approximately 75 people stopped by to see the house; Deborah Angilletta and friends were painting pictures of the house from the front lawn; and I displayed a WWI uniform and medals that were donated by relatives of Cyril O. House, a WWI medic's stretcher, and a selection of WWI sheet music.

Peter Russo produced a segment on the Flint House for the short film about local historic buildings shown before the movies at the Scotia Cinema.

Steve Jones and Ron Kingsley examined the house cellar, looking for clues about how the house was built. This project continues.

The Gardens

Two planters for annuals, plants provided by Parks.

Since I was away a good part of the summer, I only put in a crop of broomcorn this year. It does very well with no attention at all, and as usual, is very interesting to observe. Lots of broomcorn "brush" is ready for future projects.

Activities

Progress is continuing with sorting, cataloguing, and organizing, with the goal of being able to locate materials easily and quickly. Putting lists in a searchable database on a computer is an important part of this project. A focus in 2017 was photographs. There is a small set of glass negatives; boxes were donated by the NYS Archives, and scanning and housing these will take place in 2018.

There were a variety of queries via email and phone that were researched, as well as helping a few people who stopped by the Flint House.

I met with Ann Marie Schwartz to plan the June concert; with Steve Jones about various archeological topics related to the house; with Ken Almy about some interesting pictures found in the Fire Department; with Joan Szablewski (Glenville Historian); with Diana Carter and Louise Basa from Schenectady County Community College Community Archaeology program; with Susanna Fout at the Schenectady County Historical Society to examine and photograph their paintings of David and Martha Reese from the 1840s and with Mayor Kastberg on various occasions.

February 14, 2018

Beginning in February, I joined the Town of Glenville committee that is preparing for the Glenville bicentennial in 2020-something that certainly will involve Scotia as well.

Social Media

I continued posting at least twice a month, and often more, to my three social media platforms:

Instagram: @scotiahistorian

Facebook: Village of Scotia Historian

History Blog: www.villageofscotia.org/category/historian

Donations

Thank you to Carol Carpenter, Roger Peugh and Terry Pringle for donations of items to the collection.

Professional Development:

Museum Association of New York, annual conference, April 2-4, Saratoga Springs, NY

APHNYS regional meeting, Clifton Park, May 20

New Netherland Institute Annual Conference, Albany, September 22 & 23

MANY meet-up at the Rensselaer County Historical Society, Troy, Oct. 17

Connecting Dutch Heritage in the Hudson Valley Corridor, conference in Staatsburg, Oct. 19

APHNYS annual conference, Poughkeepsie, Oct. 31 – Nov. 2

Collection Management Policies, webinar, Documentary Heritage and Preservation Services for New York (DHPSNY), Dec. 14

Organizational Memberships

Museum Association of New York

Association of Public Historians of New York State

The Mayor stated that since the third Monday of the month is President's Day; the work session will be held Tuesday, February 20th at 6:00p.m.

MOVED by Mayor Kastberg, seconded by Trustee Gifford to enter into executive session to discuss medical and financial history of a particular person

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

Mayor Kastberg reconvened the board at 7:40 with no action.

ADJOURNMENT

MOVED by Trustee Tiberio, seconded by Trustee Gifford to adjourn the meeting at 7:40p.m.

Ayes: Trustee Gifford, Mathes, Rizzo, Tiberio and Mayor Kastberg

Noes: None

Abstentions: None

Respectfully submitted,

Maria A. Schmitz

Clerk to the Village Board of Trustees